

Date: 28 January 2019



District Council

Town Hall, Penrith, Cumbria CA11 7QF

Tel: 01768 817817

Email: cttee.admin@eden.gov.uk

Dear Sir/Madam

Executive Agenda - 5 February 2019

Notice is hereby given that a meeting of the Executive will be held at 6.00 pm on Tuesday, 5 February 2019 at the Town Hall, Penrith.

1 Apologies for Absence

2 Minutes

RECOMMENDATION that the public minutes E/102/01/19 to E/113/01/19 of the meeting of the Executive held on 22 January 2019 be confirmed and approved by the Chairman as a correct record of those proceedings (copies previously circulated).

3 Declarations of Interest

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary and any other registrable interests, in any matter to be considered or being considered.

4 Questions and Representations from the Public

To receive questions and representations from the public under Rules 3 and 4 of the Executive Procedure Rules of the Constitution

5 Questions from Members

To receive questions and representations from Members under Rule 5 of the Executive Procedure Rules of the Constitution

6 Meeting Action Log - Leader's Portfolio (Pages 5 - 18)

To consider report G09/19 from the Deputy Chief Executive which is a standing item and which seeks to present the Meetings Action Logs for the Executive

RECOMMENDATIONS that:

1. the contents of the Meetings Action Log for Executive meetings be noted; and

2. the contents of the Meetings Action Log for Council meetings be noted.

7 Penrith Strategic Masterplan - Eden Development Portfolio *(Pages 19 - 24)*

To consider report G12/19 from the Deputy Chief Executive which is attached and which reports on a recommendation from Council that the current version of the Penrith Strategic masterplan be subject to an official public consultation.

RECOMMENDATIONS that:

1. action on the Penrith Strategic Masterplan, with the exception of the on-going analysis, be suspended until after the forthcoming elections in May 2019;
2. the new Council administration should consider the outcomes from the analysis work and any other representations and alternative suggestions submitted and determine the most appropriate course of action; and
3. the Executive should give consideration to the matter of public consultation on the Penrith Strategic Masterplan (in its current or amended form) after the elections in May 2019.

8 Draft Council Plan 2019-2023 - Leader's Portfolio

To consider the report of the Chief Executive which is to follow.

9 Increasing Participation - Final Report *(Pages 25 - 56)*

To consider report G1/19 from the Deputy Chief Executive which is attached and which considers findings and recommendations of the Increasing Participation task and finish scrutiny group.

RECOMMENDATIONS that:

1. There be an increase in ongoing publicity on the role/work of the Council including:
 - Regular press releases/social media presence;
 - Improvements to information on Eden District Council's website; and
 - The production of an easy guide to which Council has responsibility for which service.
2. Group Leaders be recommended to take a non-partisan approach and nominate experienced Councillors to act as mentors for new Councillors;
3. Members of the Task and Finish Group work with Assistant Director Legal Services to develop and induction programme for new Councillors to include;
 - Training sessions; and
 - Support material such as; an induction booklet containing:
 - Council structure;
 - Who's who/leads for all areas,
 - Councillor role descriptions,
 - How the Council makes decisions,
 - What Members must/should/can/can't do,

- The role of scrutiny,
- How to approach casework,
- Mentoring/support networks,
- Procedures,
- Statutory decisions

10 Budget Monitoring - Resources Portfolio Holder *(Pages 57 - 64)*

To consider report F15/19 from the Director of Finance which is attached and which presents the quarterly budget monitoring report. Monitoring is against the revised revenue estimates agreed by Executive on 11 December 2018 and the revised capital estimates agreed by Executive on 11 December 2018.

RECOMMENDATION that the report be noted.

11 Heart of Cumbria - Leader Portfolio *(Pages 65 - 76)*

To consider report F4/19 from the Director of Finance which is attached and which seeks to provide an update on Heart of Cumbria Limited, particularly with reference to audit recommendations raised at the 2017-2018 year end. This report was deferred at the Executive meeting of 22 January 2019.

RECOMMENDATION that:

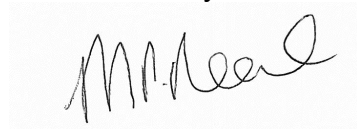
1. That the performance targets at paragraph 3.3.2 be approved.
2. Progress against other recommendations be noted.

12 Any Other Items which the Chairman decides are urgent

13 Date of Next Scheduled Meeting

The date of the next scheduled meeting to be confirmed as 5 March 2019.

Yours faithfully



M Neal
Deputy Chief Executive (Monitoring Officer)

Democratic Services Contact: Vivien Little

Encs

For Attention

All members of the Council

Chairman – Councillor K Beaty (Conservative Group)

Vice Chairman – Councillor L Grisedale (Conservative Group)

Councillors

P Breen, Conservative Group

M Slee, Conservative Group

E Martin, Conservative Group

A Todd, Conservative Group

J Owen MBE, Conservative Group

Please Note:

1. **Access to the internet in the Council Chamber and Committee room is available via the guest wi-fi – no password is required**
2. **Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting (unless stated otherwise) and as such could be filmed or recorded by the media or members of the public**